

Employer: Land Care Niagara (LCN)

Position Title: Environmental Technician

Employment Type: Temporary Contract Position

Pay Range: \$16.00 per hour @ 35 hours per week

Employment Period: June 14th to August 8th 2021

Closing Date: Friday May 28th 2021, 12:00pm EDT



Job Description:

Under the guidance and direction of the Stewardship Director, the Environmental Technician will assist in the delivery of program initiatives set out by Land Care Niagara (LCN).

Responsibilities may include: assisting with the implementation of projects (i.e., Forests Ontario Rural Tree Planting Program, LCN Re-Leaf Tree Nursery upkeep and maintenance, and new projects as determined) and providing support to LCN media campaigns and virtual events.

Key Accountabilities:

Administration and Management Support	
<i>Duties</i>	<i>Performance Standards</i>
<ul style="list-style-type: none"><input type="checkbox"/> Daily office and field tasks <input type="checkbox"/> Assist with media releases, virtual media opportunities & volunteer events	<ul style="list-style-type: none"><input type="checkbox"/> Must demonstrate knowledge of computer applications such as Microsoft Suite, web tools & platforms such as Google, ArcGIS, web media campaign creation<input type="checkbox"/> Strong written and verbal communications skills and the ability to communicate in a clear and concise manner for diverse audiences<input type="checkbox"/> Good time management and organizational skills<input type="checkbox"/> Ability to work independently for long periods of time<input type="checkbox"/> Strong team player who can interact with staff and BOD positions to collaborate on projects (i.e., newsletters, volunteer events, etc.)
Field Support and Data Collection	
<i>Duties</i>	<i>Performance Standards</i>
<ul style="list-style-type: none"><input type="checkbox"/> Maintain LCN Re-Leaf Nursery <input type="checkbox"/> LCN Rural Tree Planting Program <input type="checkbox"/> Other projects as determined by funding	<ul style="list-style-type: none"><input type="checkbox"/> Must be able to work in all weather conditions<input type="checkbox"/> Must be capable of physical work for long durations (including walking, standing and bending)<input type="checkbox"/> Ability to learn and exercise new methodologies and protocols effectively<input type="checkbox"/> Understand the use of tree identification keys <input type="checkbox"/> Accurate and legible field note-taking<input type="checkbox"/> Ability to organize and manage volunteers in the field<input type="checkbox"/> Communicate project updates to direct supervisor and BOD and provide support in project reporting to funder.

Job Factors:

Minimum Education Level Required	Confirmed enrollment into a post-secondary University or College program such as Environmental Science, Technician/Technology, Bachelor of Science or related programs.
Transportation	The incumbent must have a valid driver's license and access to a vehicle to fulfill the duties of this position.
Employee Supervision	The Environmental Technician reports directly to the Stewardship Director and overall to the Board of Directors (BOD). General orientation and training will be on-going, but the Environmental Technician is expected to work independently for periods of time. A work schedule will require the incumbent to report directly to field locations or the LCN Nursery at the Vineland workstation as required to fulfill the duties of the position. No office space will be provided as the position requires work to be completed primarily in the field or from a remote location.
Communication Skills	Excellent interpersonal communication skills are required as interaction with community volunteers, youth, landowners, contractors, consultants, Stewardship Director and BOD are integral to the position.
Accountability Reporting	The Environmental Technician is responsible for keeping an accurate work diary of locations, tasks, contacts, mileage and hours which will be recorded daily.
Work Schedule	The Environmental Technician's scheduled work week will be Monday - Friday 9am - 4:30pm. The position will require work to be completed during peak activity periods (e.g., tree planting) where early starts, late finishes, evening or weekend duties may be required.

To Apply:

Send your cover letter and resume as a PDF by May 28th 2021, 12:00 pm EDT. The cover letter and resume combined should not exceed four (4) pages. Please include two references.

Send application to: info@landcareniagara.com

We thank you for your interest. Only those selected for further screening or an interview will be contacted.